



Gulf Coast Insurance, LLC
7795 Davis Blvd, Ste 205
Naples, FL 34104
(239) 403-3940

Agent's Memo of Loss

Business Name: _____

Insured Name: _____

Property Address: _____

Mailing Address: _____

Home Phone: _____

Cell Phone: _____

Type of Loss: _____

Loss estimate: _____

Brief description of damaged and property involved:

Other insurance: (list agency, policy no., company, amount)

If emergency handling is requested, explain hardship:

Once you have completed this form, please fax to (239) 403-3943 or e-mail to info@gcimail.com